



HURRICANE SANDY RECOVERY POSITION
THE MISSION CONTINUES FELLOWSHIP – ONLY OPEN TO POST 9/11 VETERANS
PREPAREDNESS OUTREACH & TRAINING COORDINATOR, NYDIS

NYDIS is a 501(c)(3) faith-based federation of faith communities, human services providers and charitable organizations who work in partnership to provide disaster readiness, response, and recovery services to NYC. The Mission Continues empowers veterans facing the challenge of adjusting to life at home to find new missions. We redeploy veterans in their communities, so that their shared legacy will be one of action and service.

Duties include:

- Disaster preparedness training and outreach to New York City congregations
- Identify resources and update online recovery guide for New York City disasters
- Design and produce recovery program outreach materials
- Maintain online calendar of city-wide Sandy recovery events, LTRG, and NYC VOAD meetings.
- Collaborate with staff to maintain preparedness and recovery resources via social media
- Collaborate with staff and serve as editor for 2 monthly e-newsletters
- Other duties as may be assigned by senior staff

Qualifications include:

- Highly organized, detail, and deadline oriented
- Ability to effectively communicate to multiple, simultaneous religious and cultural audiences
- Excellent computer skills: familiarity with Microsoft Office Suite, Social Media, and Internet Applications. Experience with Adobe Creative Cloud and WordPress preferred
- Ability and willingness to travel extensively throughout NYC
- Exceptional communication and interpersonal skills, in person and on the phone
- Positive energy and the ability to work collaboratively with a small staff
- Multi-lingual candidates preferred

Fellowship requirement:

- Must have served in the United States Armed Forces after September 11, 2001.
- Must have received an honorable discharge after a minimum of 24 months in military service (unless serious injury was sustained preventing further service).

This is a 6-month Fellowship in partnership with The Mission Continues.
Includes a cost-of-living stipend (plus cell phone, and MetroCard)

Application Due before October 12, 2014 - No Phone Calls
For more information, visit <https://www.missioncontinues.org/fellowships/>

All qualified candidates should apply – candidates from ethnic and religious minorities are strongly encouraged to apply. NYDIS does not discriminate against any individual or group for reasons of age, color, creed, culture, gender, gender identity, marital status, mental or physical disability, national origin, religion, sexual orientation, or race.